



WATERFORD UNION HIGH SCHOOL

100 Field Drive, Waterford, WI 53185 • Telephone: (262) 534-3189 • Fax: (262) 534-4971 • www.waterforduhs.k12.wi.us

Notice of Pre-Excused Absence

Student's Name _____

Dates of Absence ____/____/____ through ____/____/____

Reason for Absence _____

Parent's Signature _____

*This form must be submitted to the Attendance Office at least 48 hours before the absence in order for it to be considered pre-excused

| Class Period | Letter Grade at this time | Assignments to be completed prior to absence | Assignments to be completed during absence | Assignments to be completed upon return to school | Teacher's signature |
|--------------|---------------------------|--|--|---|---------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |

Per Wisconsin State Statute §118.15(3)(c), a child excused using this option is required to complete any course work missed during the absence. A child may not utilize the pre-excused option for more than 10 days in a school year.

Mr. Belot's Signature _____

Administration

Keith R. Brandstetter - *Superintendent*
Daniel F. Foster - *Principal*
Tami L. Trulock - *Associate Principal*
Brian A. Belot - *Dean of Students*
Jill E. Stobber - *Athletic / Activities Director*

Home of the Wolverines

Board of Education

Kevin L. Malchine - *President*
Jeffrey A. Santaga - *Vice President*
Don D. Engler - *Treasurer*
Nancy R. Klemko - *Clerk*
Michael L. Schoenfeld - *Director*