



# Waterford Union High School

2020-2021  
Re-entering Education Plan

Revised 8/21/2020

# COMMITMENTS

- SAFETY

- The district will apply appropriate safety measures in cooperation with the Central Racine County Health Department.

- STUDENT SUCCESS

- Traditional, in-person learning and teaching with appropriate safety measures is the preferred form of instruction. Educational plans will include a hybrid and virtual format in the event that in-person learning with recommended safety measures cannot occur.

- RESPONSIVENESS

- Educators, families, and the community must be prepared to respond to evolving conditions of the educational setting while meeting students' needs.

# TWO INSTRUCTIONAL OPTIONS

**Option 1:** The district created three instructional models for families who choose to start the school year with *in-person* instruction. The models have been crafted to facilitate fluid movement from one model to another model with minimal notice and preparation in the case of an outbreak or elevated ongoing transmissions within the high school. The model selected to open school was hybrid, a model that will operate in a synchronous manner.

**Option 2:** The district joined the JEDI (Jefferson Eastern Dane Interactive Network) Consortium for families who choose to start the year with *online* instruction. More information about the program and its offers can be found through this [JEDI](#) link. JEDI learning comprises multiple offerings which are paced and monitored with a licensed educator. The courses operate in an asynchronous manner. Students will remain a WUHS student and retain access to co-curricular activities. Once a student begins school with the JEDI, online option, the student will remain with that platform until the end of the semester.

# HYBRID MODEL

*Hybrid Instruction* reflects a platform implemented to reduce the number of people in the building by providing partial in-person learning and partial virtual learning.

- Students will alternate days of in-person instruction in order to reduce the number of people in the building at one time.
- Instruction will follow the 8-drop-2, five days a week, synchronous schedule
- Students A-K would attend in-person on Day 1 while students L-Z work virtually
- Students L-Z would attend in-person on Day 2 while students A-K work virtually
  - The definition of “work virtually” may include:
    - Completing assignments from the previous day’s live lesson (complete labs, practice instrument, design plans, write a draft, complete digital modules)
    - Working on ACP portfolios, preparing for AP exams, conducting career research, etc.
    - Classroom teachers will make decisions on virtual supplemental work

# ONLINE INSTRUCTIONAL MODEL

## JEDI online learning

- Link to [JEDI](#) Virtual School
- JEDI Virtual School is a public charter school that works collaboratively with districts to provide a variety of learning opportunities to elementary, middle and high school students. JEDI is made up of a consortium of school districts, and is overseen by a Governance Board which includes Superintendents from the Consortium and Community Members.
- Students who are residents of the consortium districts graduate with a diploma from their home district.
- Programming is asynchronous...meaning students can create a personalized learning schedule that best fits their needs.
- Students arrange appointments with licensed teachers who monitor student progress and pacing.
- Students may participate in clubs, activities, and sports in the home district.

# EXTRACURRICULAR-ATHLETICS AND ACTIVITIES

A background image showing a large group of graduates in green and gold gowns and caps, celebrating on a field. The school name "WATERFORD UNION HIGH SCHOOL" is visible on a building in the background. Confetti is falling around the scene.

Athletic and Activities Department will remain flexible as new COVID-19 information presents itself.

- Goals:

- Return to safe play in supervised and organized activities.
- Coordinate with established guidelines from Central Racine County Health Department, the National Federation of High School Sports (NFHS), the Wisconsin Interscholastic Athletic Association (WIAA), the Center for Disease Control (CDC), the Department of Health Services (DHS).
- Participation in athletics and activities is voluntary.
  - Families should make decisions about student participation based on their individual health and safety needs.
  - Participants should communicate their needs to their coaches and advisors.

# EXTRACURRICULAR - ATHLETICS

A background image showing a large group of graduates in green and gold gowns and caps, celebrating on a field. The school name 'WATERFORD UNION HIGH SCHOOL' is visible on a building in the background. Confetti is falling around them.

## Safety Measures

- Athletes and staff will not participate if they exhibit symptoms associated with COVID-19. There is no penalty for medical-related non-participation.
- All personal clothing and equipment must be taken home daily for cleaning and disinfecting.
- Student-athletes will provide their own water for hydration. Communal water stations will not be available.
- Handwashing prior to, during, and after practices is strongly encouraged.
- Face masks or face shields may be required in certain settings
- Thermal screening prior to practices and contests
- Purchase of consumable equipment.
- Encouraging no hand shakes, high-fives, fist-bumps and similar contacts.
- Reteaching habits such as spitting, nose clearing, etc.

## Contests

- Limited spectators - Two per athlete. Away contests rules may vary. Some games/contests may be live-streamed.
- Self-transportation to reduce bus capacity.

# EXTRACURRICULAR - ACTIVITIES

A background image of a graduation ceremony at Waterford Union High School. Graduates in green gowns and caps are lined up on a field, throwing their caps into the air. The school's name is visible on a building in the background.

## Safety Measures

- Face masks or face shields may be required for advisors and participants.
- Thermal screening prior to practices and contests.
- Lunch and Learn time only to reduce after school gatherings

## Competitions

- Limited spectators - Spectators will be determined based on the venue and host school/organization.
- Self-transportation to reduce bus capacity.



# EVENTS

The district believes in creating experiences for families that increase a connection with WUHS.

- **SOAR** - Freshman orientation is an important experience for students entering the building the first time, so small group orientations will be provided to incoming 9th graders and transfer students.
- **Parents' Day** - A valued day that engages parents with WUHS. The district will create a platform to engage parents in alternative methods this year.
- **SPARK Day** - Administration is looking to replace the event for this year.
- **Veterans' Day** - The planning committee began conversations on how to honor our veterans.
- **Parent/Teacher Conferences** - Conferences will be arranged by appointment.
- **Concerts (Band/Choir)** - When the concert season resumes, performances may have options to watch live or streamed/recorded.
- **Theater Productions** - Performances may have options to watch live or streamed/recorded.

# ACCOUNTABILITY PLEDGE

In order to keep our school open, reduce outbreaks, and mitigate ongoing transmission, the school and the community are accountable to one another. If our community numbers spike or increase, the chances of school closing and returning to an all virtual platform increase. Therefore, we agree mutually on the following protocols for in-person learning:

- I will stay home when I am feeling ill or experiencing symptoms.
- I will wash my hands and sanitize often.
- I will maintain physical spacing when possible.
- I will wear a properly fitting face covering during the school day to include bus rides to and from school.
- I will actively participate in disinfecting my learning spaces.
- Limit locker visits to before school, during lunch, and after school.
- Follow guidelines outlined in course syllabi specific to classroom expectations.
- Comply with and keep informed of district updates related to COVID-19 protocols.

Students or families who are not willing or able to follow the Accountability Pledge will be assigned an alternative learning environment.

A background image of a graduation ceremony at Waterford Union High School. Graduates in green and gold gowns are seen from behind, throwing their caps into the air. The school's name is visible on a building in the background.

# PHYSICAL SPACE

- Physical Barriers
  - Plexiglass in public offices and points of service
- Posters Reminding All Individuals of...
  - Physical Distancing
  - Personal Hygiene
  - Symptoms
- Stations
  - 9 sanitation stations throughout the building
  - 9 water bottle refilling stations
- Isolation Room
  - Creation of space for containment
  - Immediate parent contact
- Hallways
  - Focus on directional movement
  - Minimize locker use to before/after school and during lunch
  - Maximize use of alternate passageways

# PHYSICAL SPACE

- Air Quality

- Classrooms will be able to open windows
- The building HVAC will operate at maximum fresh air integration for each system
- Extending fresh air integration during non-instructional hours
- Upgraded filters to maximum MERV rating based on the system's capacity and efficiency

- Communal Spaces

- Reduce the use of communal spaces
- Expand the lunchroom area to reduce the number of students per table
- Added 10 tables to the cafeteria to expand seating and increase physical spacing
- Expand classroom spaces to the outdoors
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# SANITATION

- Increased educational signage about personal hygiene
- Use of time-extended hand sanitizer
- Increased frequency of cleaning (use of detergent and water) high-contact areas - desks, doors, counters, bathrooms, lunch tables, etc.
  - Bathrooms will be cleaned multiple times throughout the school day
- Increased frequency of disinfecting (use of formulas to kill germs) high-contact surfaces - desks, doors, bathroom handles, shared surfaces, etc.
  - Teachers and students will disinfect desk surfaces at the conclusion of each class
- Use of atomizer during closed school hours.
  - Targeting gyms, hallways, lockers, and other large common spaces

# DAILY OPERATIONS

- Altered building access times
  - Doors open to students at 7:00 A.M.
  - Students need to clear the building by 3:10 P.M.
- Lunch periods
  - Two lunch periods with limited outdoor seating, seating in the LGI, seating in gym space and lobby areas
- Physical Education
  - Instructors will focus on more individualized wellness activities.
  - Outdoor instruction will run for as long as weather safely permits.
- Music Education
  - Individual, section, and small group rehearsals
  - Instrument covers can be used to reduce aerosol discharge
  - Utilization of outdoor and large indoor spaces for class/rehearsals

# DAILY OPERATIONS

- Limit visitors to essential individuals
- Regulate directional flow of entrances and passageways
- Minimize locker usage during the school day
- Field trips and gatherings will be limited and monitored before approval is granted.
- Regular communications with updates and modifications
- High-risk students provided and alternative platform
  - Online instruction through JEDI
- Use of face coverings will be an expectation for students and employees during school hours
  - Under direction of instructors, if a class is outside and appropriate physical spacing can occur, students may be allowed to remove face coverings temporarily.
- Utilize outdoor learning spaces
- Adjust classrooms to maximize physical spacing by removing excess furniture

# COVID CASE PROTOCOLS

## Protocols:

- If a student or staff member tests positive for COVID-19, they need to contact WUHS District Nurse, Chris McMahon via [email](#) or 262-534-3189 EXT. 3499 and report the following:
  - Date symptoms began, list of symptoms, date last attended school/work, date of test.
- Nurse McMahon will contact the Central Racine County Health Department (CRCHD) to determine dates of communicability and any necessary quarantine from school/work.
- All persons with close contact will be notified by CRCHD and/or Nurse McMahon with succeeding measures.
- Nurse McMahon will communicate with WUHS Building and Grounds Director to ensure proper cleaning and disinfecting of high-contact areas.
- The CRCHD and/or the WUHS School Board will direct any temporary closing of schools.

## Return to School:

- Students/staff may return to the school building without a test when:
  - At least 10 days have passed since symptoms first appeared AND
  - Fever free, without the use of fever reducing medication, for at least 24 hours AND
  - Other symptoms have improved (for example- cough or shortness of breath have improved)
- Students/staff may return to the school building with a test when:
  - If a student or staff tests positive for COVID-19 and does not have any symptoms - they can return to school/work after 10 days have passed from the positive test.



# STUDENT MEALS - Taher Food Service



From Maureen Hamilton, Food Service Director:

- Prepare individually-wrapped meals for breakfast and lunch.
- Pre-packaged ala carte servings
  - Both hot and cold options will be available
  - Entress, sandwiches, and salads
- We have specific procedures and protocols designed to allow for:
  - adequate social distancing
  - elimination of common touch points
  - proper hand sanitizing
  - adherence to COVID-19 requirements for meal preparation, serving, cleanup and disinfecting
  - staff will be wearing masks and gloves at all times when in the kitchen and serving areas
  - staff completed required training classes on COVID-related safety protocols.
  - Vendors entering the kitchen need to take their temp, enter contact data, wear a mask, gloves & hat/hairnet.
- In the instance that schools are closed, meals will continue to be offered to families in need.

# TRANSPORTATION

- Ongoing communications with Dousman Transportation
- Encouraging self transport
- Staff and students expected to wear face coverings on all bus routes.
- Disinfect buses after morning and evening routes.
- Open windows during bus routes.
- All self-transport students report to door 1 (new west end entrance)
- Bus loading and unloading procedures will be based on families and routes.
- Students will have assigned seating on the bus.

# EQUITY

The district is committed to provide services to all learners.

- The Waterford Special Education Consortium will coordinate with families to meet the individual needs of students.
- Guidance counselors will continue to work with students under a 504 Plan.
- The district will work with families experiencing internet access.
- Eligible families in the meal program will be provided support.
- Families in need of additional supports can contact administration or the school social worker, Ms. [Karlie Fancour](#).

# SOCIAL/EMOTIONAL LEARNING

- The district will collect student data about their individual well-being regularly
- Organize School SEL committee to regularly meet and review data
- Student Surveys to assess student needs
  - Using surveys the Student Services Team will create or invite students to join the following
- Student Assistance Groups - including staff, parent and/or self referral
- Memorandum of Understanding for services with mental health providers
- Individual Counseling in person or virtual if needed
- Implementation of PREPaRE 2 programming

# POINTS OF CONTACT

Health-Related Topic: Mr. Chris McMahon, District Nurse

School-Related Topic: Dr. Luke Francois, Superintendent

Student-Related Topic: Mr. Brian Belot, Associate Principal

Attendance-Related Topic: Mr. Mark Peperkorn, Associate Principal

Staff-Related Topic: Mr. Dan Foster, Principal

Special Education-Related Topic: Mrs. Sandy Asmussen, Director of Special Education

Athletic or Activity-Related Topic: Mrs. Jill Stobber, Athletic and Activities Director

Social and Emotional Learning: Mrs. Niki Werner, Director of Student Services